

Transfer Credit Information and Accessibility

9/22/16

This document is available in the Shared Files of our online student database (Populi), which is accessible to all university staff and students, including incoming accepted students and on our website at <http://www.bethanygu.edu/admissions/forms/>.

The Undergraduate Transfer Credit Policy is as follows:

Transferring Credits Students wishing to transfer credits into Bethany must provide an official transcript from the school they previously attended and submit a Transfer Credit Request Form to our Registrar's Office.

Transfer credit requests are assessed on a case-by-case basis by the college registrar. Transferability is based on the following criteria:

- Course content must fit within the scope of the Bethany curriculum.
- Due to the nature of Global Internship (GI), we do not entertain transfer credit requests toward GI courses.
- College level or PSEO credits are only considered with an official college transcript.
- A grade of C (2.0 on a 4.0 or higher scale) must be achieved.
- AP Exam scores of 3 or higher are considered.

Students receive a written response from the registrar detailing which credits are accepted.

All accepted credit transfers remain pending until the student has successfully completed 30 credits with Bethany.

Since Bethany employs banded tuition, credit transfers do not result in a reduction of tuition.

English Composition credits and English AP exam results do not transfer directly into the program; students must first take a competency test to determine whether or not the credits will be accepted for transfer.

Bethany Global University Undergraduate Transfer Credit Policy is accessible to the public in the following locations:

1. <http://www.bethanygu.edu/admissions/forms/>
 - On the Transfer Credit Request form (pdf)
 - On page 20, 27 and 28 of the 2016-17 Catalog
2. <https://bethanygu.edu/consumer-info>
3. Part of the fillable Transfer Credit Request Form, attached to the email sent to students when course registration opens online
4. Available from the Admissions Department (sent by email as an attached document) at any time upon request.
4. In the shared files of our online student management database (Populi), accessible to all

The Graduate Studies Transfer Credit Policy is as follows:

A maximum of 6 earned graduate-level credits may be transferred from an accredited institution.

Students may officially petition for the acceptance of transfer credits after being accepted into a graduate program. All credits petitioned will be evaluated by the academic dean as to their eligibility for program requirements.

Transfer credits remain pending until after the student has completed 15 program credits through Bethany Graduate Studies.

Bethany Global University Graduate Students Transfer Credit Policy is accessible to the public in the following locations:

1. <http://www.bethanygu.edu/admissions/forms/>
 - On page 119 of the 2016-17 Catalog
2. The policy is also available upon request from the Admissions Office (admissions@bethanygu.edu or 952-829-2403 or by fax at 952-829-2765) and is sent by email, since the majority of the GS students are international students or are missionaries living overseas.