

Bethany International COVID-19 Campus Policy

These policies are in addition to policy already outlined in the EPP.

Effective: Monday, June 15, 2020 and will be updated weekly.

Face Mask/Shield Policy

In compliance with the recent Minnesota Governor's Executive Order 20-81 all people on campus (staff, students, vendors, guests, residents) "...must wear a face covering in indoor businesses and indoor public settings..." (https://mn.gov/governor/assets/EO%20-81%20Final%20Filed_tcm1055-441323.pdf).

Dormitories

Safe Practices in the Dorms

Dorms will not be utilized at full capacity. This will help with social distancing and limiting the spread of disease.

Students are not permitted to socialize in each other's dorm rooms. Students are only allowed to spend time in their own dorm rooms with their roommates.

Students are required to wear face masks/shields in all areas of their dormitory, except in their personal dorm room.

Cleaning and Sanitization

Students are required to clean and disinfect their bathrooms after every use with supplies provided by Services. Services will also clean and disinfect the bathrooms every 24 hours.

Shared Spaces

Students are required to wear face masks/shields in all indoor public spaces. In outdoor spaces it is required when it is not possible to maintain social distancing.

Kitchens

The shared kitchens are only open to students who receive an exemption from the meal plan and non-student spouses. Only 2 students or 2 couples are permitted in the Finsaas or Shelling kitchen area at a time. Only 1 student is permitted at a time in Bergh. Space must be reserved ahead of time to prevent overcrowding. Individuals using the kitchens are required to bring their own dishes and store them in their room as no utensils or dishes will be stored in the cabinets. After use of the kitchen area, students are required to clean and disinfect the area before they leave.

Lounge Areas

The Lounge areas will be capped at 50% capacity. The capacity limits will be visibly posted, and SLAs will enforce the policy. While using the lounge, students must practice social distancing and limit physical contact. Students are required to disinfect the area when they leave.

Laundry Facilities

Laundry facilities will be capped at 50% capacity. Students may reserve up to three (3 washers and 3 dryers) machines at a time and must disinfect them after each use.

The Gym

BGU will follow Minnesota state requirements in reopening the gym. When open, students are required to practice safe social distancing.

Practice Rooms

The practice rooms will be utilized as practice spaces for one individual at a time. Students will be required to sign up to use a room ahead of time. One hour of space must exist between the end of one practice period and the beginning of another. Students must clean the instruments after each use.

Quarantine/Self-isolation Areas

*Quarantine – refers to housing in current dorm room

*Self-isolation –refers to designated housing on campus

Designated housing will be reserved for self-isolating students. Signage will be posted outside of the dorm to inform students and staff members of its location.

If a student is experiencing COVID -19 symptoms, they will notify the BI COVID Response Coordinator who will handle contact tracing and the quarantine/self-isolation of students.

When a student is moved to self-isolation OR tests positive, their dorm room must be sealed/closed off for 24 hours.

Accommodations During Quarantine/Self-Isolation

Students in designated housing for self-isolation may use these areas on their floor:

- Restroom
- Kitchenette (warming up or storing meals)– may only be used by one person at a time
- Lounge – only on their side of the dorm, and only one person at a time

Student must disinfect all surfaces used before leaving.

Students with Families Living on Campus

If a family member develops symptoms, it will be the parents' responsible to quarantine/self-isolate the family in their home, and follow the guidelines listed below under "When you can end quarantine/self-isolation".

Meals During Quarantine/Self-Isolation

The Services department will drop meals off to students in quarantine or self-isolation. Students will only receive paper products, will bag all trash and place in large trashcan located at their floor level door.

Practical Training Hours During Quarantine/Self-Isolation

Students who are not experiencing symptoms and have approval from their supervisor as well as the ability to complete their Practical Training (PT) hours remotely from quarantine or self-isolation, must do so in order to earn PT hours.

The COVID-19 Practical Training Sick/Quarantine Leave (up to 2 weeks of PT hours credited per school year) is available if a student is unable to work remotely AND meets at least one of the following criteria:

- The student has been advised by a health care provider to self-quarantine related to COVID-19.
- The student is subject to a Federal, State, or local quarantine or isolation order related to COVID-19.
- The student is experiencing COVID-19 symptoms or has been exposed to a symptomatic individual and is seeking a medical diagnosis.

When you can end quarantine/self-isolation:

- **Individuals who think or know they had COVID-19, and had symptoms** can end self-isolation after:
 - 10 days since symptoms first appeared AND
 - 24 hours fever free (without the use of fever-reducing medication) AND
 - symptoms have improved (e.g. cough, shortness of breath)
- **Individuals who tested positive for COVID-19 but had no symptoms (asymptomatic)** can end self-isolation after:
 - If you continue to have no symptoms, you can end quarantine/self-isolation after:
 - 10 days have passed since test
 - If you develop symptoms after testing positive, follow the guidance above for “Individuals who think or know they had COVID-19, and had symptoms”.
- **Individuals who have been around a person with COVID-19**
 - Anyone who has close contact with someone who tested positive for COVID-19 must quarantine for 14 days after exposure based on the time it takes to develop illness.
 - Anyone who has close contact with someone who has COVID-19 symptoms must quarantine for 14 days after exposure, or until the person you were in contact with receives a negative test and you are symptom free.
 - You may end quarantine if you remain symptom free and receive a negative test result.

Definition of exposure:

Person you were exposed to:

- Household member/roommate
- Individual who has had close contact (<6 feet) more than 15 minutes

What you were exposed to:

- A person with symptomatic COVID-19 during the period from 48 hours before their symptoms began until they meet the criteria for discontinuing home isolation (can be a laboratory-confirmed disease or a clinically compatible illness – i.e. cough, fever, or shortness of breath).

Meal Service

Safe Practices

All Kitchen Staff and PT students, including those working on Dish Crew, are required to wear face masks/shields at all times while working in the Kitchen. Handwashing policies will be monitored closely and strictly enforced. Kitchen Staff must follow the protocol outlined in the EPP. Areas of the Kitchen have limits on how many people can work in those locations at a time. Up to three (3) people will work at each station while distanced six (6) feet apart.

Service Structure

Bethany Foodservice will no longer provide self-serve or buffet-style items. Food items will be individually wrapped or dished up from the serving line. Additionally, food will no longer be placed under the heat lamp.

If BGU chooses to reopen the soda machines, they will be staffed by a kitchen worker who will disinfect them regularly. Clean cups will be required for refills. Clean cups will also be required for coffee refills and the dispensers will be wiped down regularly.

Signage will be visibly posted to facilitate the customers'/students' understanding of the policies. Customers/students must adhere to the traffic patterns designated and enforced by Bethany Foodservice. They are required to wear face masks/shields and maintain six (6) feet of distance from one another while moving through the serving line.

Meals for Students in Quarantine/Self-Isolation

Bethany Foodservice will coordinate daily with Student Life to receive updates concerning how many students are self-isolated or in quarantine and where they are staying. The Kitchen will package takeout food for those students at each meal for delivery to their location. Services staff will deliver food to the quarantined and self-isolated students.

Social Distancing in the Cafeteria

Dining capacity will be greatly reduced to socially distance people in the cafeteria. Each table will contain a fewer number of chairs than usual and customers/students will not be permitted to move chairs from one table to another. Once tables are full, customers/students must move to another table. If all tables are full in one cafeteria, customers/students must move to the next cafeteria.

Serving times will be divided as needed according to our capacity and number of students. Each student will be assigned to a shift and will not be permitted to switch to a different shift. Staff must reserve slots within a shift ahead of time to eat in the cafeteria, if space permits. Only a limited number of staff slots will be made available for each shift. One-on-ones will not be permitted in the cafeteria to increase the amount of space available.

Cleaning and Sanitization

A foodservice worker will be assigned to monitor the cafeteria and sanitize tables as customers leave. Customers will continue to bus their own dishes, disposing of food waste and trash and leaving the dishes in the dish window. The foodservice worker stationed at the window will wear additional personal protective equipment for their safety as they rinse the dishes.

Academics

Class Delivery

Classroom capacity will be kept at or below 50% total capacity to maintain social distancing. To reduce the amount of people in each classroom, each section of students will be divided into either live instruction or satellite classrooms. Students will rotate classrooms to attend one with their instructor every other day. On the days when they are not face-to-face with the instructor, they will attend class in a room featuring a live broadcast of the instructor.

Students must complete a health screening questionnaire before attending class. If a student answers “yes” to 2 or more of the screening questions they will not be permitted to attend class in person. Instead, they will be provided with a Zoom link to attend class virtually from their room.

BGU will monitor the attendance of students in quarantine and self-isolation. If a student has tested positive for COVID-19 and is currently experiencing symptoms, the university will work with them and make exceptions to attend class on a case-by-case basis.

Immune compromised freshmen students will be permitted to stay home and enroll as an online student.

Safe Practices

Students are required to wear face masks/shields in all areas of the admin building, including classrooms. Instructors in the classroom are required to teach from behind barriers when possible. When not possible or preferred, they are required to wear face masks/shields.

Practical Training

Safe Practices

PT workers must complete a health screening questionnaire before arriving for their scheduled Practical Training (PT) shift. If a PT worker answers “yes” to any of the screening questions they will not be permitted to attend PT in person. Eligible workers will receive the COVID-19 Sick/Quarantine Leave to apply it to their missed shift. If the worker is not eligible, they will need to work remotely or make up the hours.

Face masks/shields are required. Some PT positions might require additional protective equipment. Guidelines specific to each PT department and/or position will be communicated to all workers within that department. Signage detailing the guidelines will be visibly placed within that department area as well.

Workers on the same shift are only permitted to use their own workstations and enter their assigned work areas. Traveling to another building or section of campus is only permitted for job-related tasks. When traveling around campus, workers are required to wear face masks/shields and practice social distancing.

PT workers must clean and disinfect their workstations before and after every shift using only approved cleaning supplies and materials provided by Bethany International. Some PT positions might require additional cleaning due to the nature of the work.

In positions where it is possible, workers must be spaced six (6) feet apart. If physical separation is not possible, workers must wear face masks. PT workers might be divided into staggered shifts to help contain the spread to a smaller group of people if someone becomes symptomatic or tests positive for COVID-19. In departments where it is permissible, one shift or section of a team might work virtually from another location while the other shift or section of the team works in the office.

BGU is still working to determine whether PT students are permitted to clean quarantine areas and provide food for students who are symptomatic or have tested positive for COVID-19. If the school does determine that PT workers will be permitted to service quarantine areas, BGU might provide them with hazard pay by increasing their regular rate of pay for PT hours.

If students do not feel safe in their PT environment, they should express their concerns to their supervisor. The PT supervisor and PT Coordinator will work to address and hopefully alleviate their concerns if possible. If the student still does not feel safe working in the PT after changes are made, they can request a PT change. BGU will review every request but there is no guarantee that the request will be approved.

Requirements for Supervisors

PT Supervisors must regularly train their workers on proper health and hygiene practices for the department and conduct trainings on the proper use of safety equipment. Signage on these practices must be visibly displayed within the department.

PT Supervisors must create and update work schedules for no less than two weeks at a time. The PT Department will consult these schedules to determine how to credit PT workers for hours missed while in quarantine/self-isolation.

Student Life

Safe Practices

Students are required to follow state guidelines for recommendations on campus gatherings and social distancing when outside of the dorms. Students will receive information and updates on the current state guidelines during Student Development.

When students venture off campus, they are encouraged to shower and change their clothes before interacting with the on-campus community.

Global Interns

While living on campus, Global Interns (GIs) are required to follow state guidelines related to COVID-19. If they are exposed to someone with COVID-19, they must follow the EPP for next steps. They are encouraged to shower and change their clothes when returning from ministry assignments before interacting with the on-campus community.

Life Groups

Student Life will determine the best way to facilitate Life Groups according to the policies. Services will provide additional locations for groups to meet face-to-face while socially distanced at various times during the semester.

Prayer Ministry Appointments

Prayer Ministry Appointments (PMAs) will continue to be conducted with three (3) people in a room while being socially distanced from one another. Both students and staff members are required to wear face masks/shields and limit physical contact during the PMA. Virtual PMAs could work as a secondary option if necessary.

Intramurals

Student Life will determine how to conduct intramurals based on state guidelines and what other schools choose to do about sports and extracurricular activities.

Events

BGU will facilitate in-person meetings and events in accordance with the MN state guidelines outlined in the most current order from the governor.

Chapel

BI Chapel and Student Chapel will still be held in the church but limited to guidelines outlined in the latest order from the MN governor. Attendees must space themselves six (6) feet apart from each other. All members of the community would be invited to join via Zoom to limit people meeting face-to-face.

Campsplosion

Campsplosion will not be an overnight camping event. However, Student Life might hold a picnic or day-long event in its place while following state guidelines.

Forge/Furnace

If BGU does not feel confident about the possibility of holding student gatherings by July 1st, the Forge will be canceled. The Furnace might still take place in some capacity or both events might be held later in the semester on a smaller scale.

Retreats

BGU still plans to conduct retreats in whatever capacity is possible according to state guidelines, school policies, and budget. Plans for alternative options are still being determined.

Travel

If Minnesota is placed under another Stay-At-Home order, BGU will not close the dorms or send students home. A plan is being developed for how the university will provide meals, operate PT, and hold classes during that time.

Arrival Week

January Freshmen will return to campus July 6th. Heightened health protocols will be enacted during this arrival week, including regular temperature checks.

Sophomores will return to campus August 17th. Freshmen will arrive on campus August 23rd as scheduled.

When students arrive on the weeks of August 17th and August 23rd, BGU will implement heightened protocols for those weeks rather than instituting an official quarantine.

Travel During the Semester

Students are not permitted to travel out of state during the duration of the semester due to quarantine policies and possible disruption to class and PT schedules. Any student wishing to travel must first apply for an exemption from the policy. Students who receive an exemption and are permitted to travel outside of the state will not be permitted to enter main campus areas for 72 hours following travel by airplane. They will quarantine in their dorm rooms.

Thanksgiving Break

Students who choose to travel out of state for Thanksgiving break will not be permitted to return until after Christmas break. BGU will provide online curriculum for those students who travel out of state while on-campus students will continue with face-to-face classes.

Students who travel out of state must complete their PT hours for the semester before Thanksgiving Break. Freshmen (excluding LEAD Venture) are permitted to carry over up to 40 PT hours to be completed during the Spring semester (in addition to their Spring semester hour requirement). However, it is highly recommended that Sophomores do not carry hours into the Spring.

Students who wish to travel out of state for Thanksgiving break must declare their intention by Oct. 1st. Students who stay on campus might have to change PT assignments after Thanksgiving break according to the needs of the university.

Students Who Do Not Feel Safe to Return

Immune compromised incoming freshmen students are permitted to stay home and enroll as online students. There is not an online program in place at this time for sophomore students. Sophomore students who do not feel safe to return can work with the BI COVID Response Coordinator to determine

if there is a plan that would alleviate their concerns. If it is not possible to find a way forward that alleviates concerns, a sophomore student will need to consider waiting to pursue their sophomore year until after the pandemic is over.